



Request under Freedom of Information Act 2000

Request Ref: NGFOI 18/19: 407

Thank you for your request for information received at Northampton General Hospital NHS Trust (NGH) on 25/10/2018.

I am pleased to be able to provide you with the following information:

- Under the Freedom of Information Act, I am requesting information on your organisation's gifts and hospitality register (or equivalent). I would like a breakdown for the last two years (eg. April 2016 to March 2018, or calendar years if appropriate to your organisation), items which have been logged on your organisation's gifts and hospitality register by staff. I request the following details: Date item was declared, Description of item, Reason for the gift/hospitality, Value, Whether the item was accepted or declined, Role of staff member the gift was received by, e.g. nurse, Agenda for Change band 5 or above, or doctor, foundation year 1 and above.

Date Declared	Description of item	Reason for gift/ Hospitality	Value	Accepted or declined	Role of staff member
April 16	Room Hire	Education event	£150	Accepted	Administration
May 16	Lunchtime Educational meeting	Education event	£160	Accepted	Administration
May 16	Room Hire	Education event	£50	Accepted	Administration
May 16	Room Hire	Education event	£50	Accepted	Administration
May 16	Lunchtime Educational meeting	Education event	£100	Accepted	Administration
June 16	Lunchtime Educational meeting	Education event	£100	Accepted	Administration
June 16	Room Hire	For a Joint meeting with KGH	£50	Accepted	Administration
June 16	Training for 15 theatre staff members	Specific Orthopaedic prosthesis training	£799	Accepted	Various grades of theatre staff
July 16	Working Lunch	Wound Device training	£106	Accepted	Variety of medical staff
July 16	Working Lunch	Wound Device	£106	Accepted	Variety of

		<i>training</i>			<i>nursing & medical staff</i>
<i>July 16</i>	<i>Catering</i>	<i>Education event</i>	<i>£200</i>	<i>Accepted</i>	<i>Administration</i>
<i>July 16</i>	<i>Training</i>	<i>Educational event</i>	<i>£140</i>	<i>Accepted</i>	<i>Administration</i>
<i>July 16</i>	<i>Catering</i>	<i>Junior Doctor Induction</i>	<i>£150</i>	<i>Accepted</i>	<i>Administration</i>
<i>July 16</i>	<i>Catering</i>	<i>Junior Doctor Induction</i>	<i>£150</i>	<i>Accepted</i>	<i>Administration</i>
<i>July 16</i>	<i>Catering</i>	<i>Junior Doctor Induction</i>	<i>£150</i>	<i>Accepted</i>	<i>Administration</i>
<i>July 16</i>	<i>Room Hire</i>	<i>For Podiatry course</i>	<i>£200</i>	<i>Accepted</i>	<i>Administration</i>
<i>August 16</i>	<i>Catering</i>	<i>Junior Doctor Induction</i>	<i>£200</i>	<i>Accepted</i>	<i>Administration</i>
<i>August 16</i>	<i>Catering</i>	<i>Education event</i>	<i>£200</i>	<i>Accepted</i>	<i>Administration</i>
<i>August 16</i>	<i>Catering</i>	<i>Education event</i>	<i>£200</i>	<i>Accepted</i>	<i>Administration</i>
<i>August 16</i>	<i>Catering</i>	<i>Education event</i>	<i>£200</i>	<i>Accepted</i>	<i>Administration</i>
<i>August 16</i>	<i>Room Hire</i>	<i>Education event</i>	<i>£50</i>	<i>Accepted</i>	<i>Administration</i>
<i>August 16</i>	<i>Room Hire</i>	<i>Education event</i>	<i>£100</i>	<i>Accepted</i>	<i>Administration</i>
<i>August 16</i>	<i>Catering</i>	<i>Education event</i>	<i>£200</i>	<i>Accepted</i>	<i>Administration</i>
<i>September 16</i>	<i>Conference fees</i>	<i>Education event</i>	<i>£280</i>	<i>Accepted</i>	<i>Pharmacist</i>
<i>September 16</i>	<i>Hospitality-Dinner</i>	<i>Networking event</i>	<i>Approx £50</i>	<i>Accepted</i>	<i>Director</i>
<i>October 16</i>	<i>Catering</i>	<i>Development event</i>	<i>£30</i>	<i>Accepted</i>	<i>Nurse- above Band 5</i>
<i>October 16</i>	<i>Catering</i>	<i>Education event</i>	<i>£550</i>	<i>Accepted</i>	<i>Senior Manager</i>
<i>October 16</i>	<i>Catering</i>	<i>Education event</i>	<i>£80</i>	<i>Accepted</i>	<i>Administration</i>
<i>October 16</i>	<i>Room Hire (4 weeks)</i>	<i>Education events</i>	<i>£400</i>	<i>Accepted</i>	<i>Administration</i>
<i>November 16</i>	<i>Conference</i>	<i>Education event</i>	<i>£100</i>	<i>Accepted</i>	<i>Director</i>
<i>November 16</i>	<i>Catering</i>	<i>Educational event</i>	<i>£160</i>	<i>Accepted</i>	<i>Administration</i>
<i>December 16</i>	<i>Catering</i>	<i>Departmental event</i>	<i>£350</i>	<i>Accepted</i>	<i>Senior Manager</i>
<i>December 16</i>	<i>Catering</i>	<i>Educational event</i>	<i>£105</i>	<i>Accepted</i>	<i>Administration</i>
<i>February 17</i>	<i>Room Hire</i>	<i>Education event</i>	<i>£200</i>	<i>Accepted</i>	<i>Administration</i>
<i>February 17</i>	<i>Gift</i>	<i>From patient</i>	<i>£5</i>	<i>Accepted</i>	<i>Nurse</i>
<i>February 17</i>	<i>Room Hire</i>	<i>Education event</i>	<i>£150</i>	<i>Accepted</i>	<i>Administration</i>

March 17	Catering	Education event	£200	Accepted	Administration
March 17	Catering	Education event	£200	Accepted	Administration
March 17	Room Hire	Education event	£150	Accepted	Administration
March 17	Catering	Educational event	£200	Accepted	Administration
March 17	Catering	Educational event	£200	Accepted	Administration
March 17	Catering	Educational event	£200	Accepted	Administration
March 17	Sports event tickets & hospitality	In response to Trusts support of a Major Incident	£300	Accepted	2 x Directors, 1x Consultant
March 17	Room Hire	Education event	£100	Accepted	Administration
March 17	Catering	Education event	£200	Accepted	Administration
March 17	Gift	Biscuits	£10	Accepted	Nursing team
March 17	Room Hire	Education event	£150	Accepted	Administration
April 17	Room Hire	Education event	£50	Accepted	Administration
April 17	Catering	Educational event	£250	Accepted	Senior Manager
May 17	Room Hire	Educational event	£250	Accepted	Administration
May 17	Conference	Educational event	£500	Accepted	Nurse- above Band 5
May 17	Conference	Educational event	£500	Accepted	Nurse- above Band 5
May 17	Conference	Educational event	£200	Accepted	Director
May 17	Room Hire	Educational event	£425	Accepted	Administration
May 17	Catering	Educational event	£200	Accepted	Administration
May 17	Sponsorship	Educational event	£50	Accepted	Administration
May 17	Sponsorship	Educational event	£50	Accepted	Administration
May 17	Conference & hospitality	Education event	£150	Accepted	Director
July 17	Catering	Education event	£150	Accepted	Senior manager
July 17	Sponsorship	Educational event	£50	Accepted	Administration
July 17	Sponsorship	Educational event	£50	Accepted	Administration
July 17	Catering	Educational event	£500	Accepted	Administration
July 17	Catering	Educational	£200	Accepted	Administration

		<i>event</i>			
<i>July 17</i>	<i>Catering</i>	<i>Educational event</i>	<i>£200</i>	<i>Accepted</i>	<i>Administration</i>
<i>August 17</i>	<i>Conference</i>	<i>Speaker at event</i>	<i>£200</i>	<i>Accepted</i>	<i>Nurse- above Band 5</i>
<i>August 17</i>	<i>Catering</i>	<i>Education event</i>	<i>£200</i>	<i>Accepted</i>	<i>Administration</i>
<i>August 17</i>	<i>Catering</i>	<i>Education event</i>	<i>£100</i>	<i>Accepted</i>	<i>Radiographer</i>
<i>August 17</i>	<i>Conference</i>	<i>Educational event</i>	<i>£750</i>	<i>Accepted</i>	<i>Consultant</i>
<i>August 17</i>	<i>Conference-Europe</i>	<i>Educational event</i>	<i>£1000</i>	<i>Accepted</i>	<i>Nurse- above Band 5</i>
<i>September 17</i>	<i>Gift</i>	<i>From former patient</i>	<i>£30</i>	<i>Accepted</i>	<i>Health Care Support worker</i>
<i>September 17</i>	<i>Conference & hospitality</i>	<i>Educational event</i>	<i>£250</i>	<i>Accepted</i>	<i>Senior Manager</i>
<i>October 17</i>	<i>Gift</i>	<i>Distraction aids for children</i>	<i>£50</i>	<i>Accepted</i>	<i>Healthcare Science Practitioner</i>

2. Additionally, does your organisation have a monetary limit on gifts (ie gifts worth under £50 are allowed) and can cash gifts ever be permitted?

The Trust policy- STANDARDS OF BUSINESS CONDUCT FOR TRUST STAFF: (Declarations of Interest, Gifts and Hospitality and Commercial Sponsorship) states: "Individual staff must not, under any circumstances, accept money. In addition, an offer of money from a potential or existing contractor should be firmly refused and reported immediately to the Director of Finance and Director of Corporate Development, Governance and Assurance.

Patients and relatives may be directed towards making a contribution to charitable funds should they wish in instances where cash gifts are offered. Small, one off, tokens of gratitude from patients, their relatives or carers, of low intrinsic value (less than £25) may be accepted, and declared using the form found at Appendix 3. If in doubt, staff should consult their line manager. However, substantial gifts should be politely declined, quoting this policy."