

Request under Freedom of Information Act 2000

Request Ref: NGFOI 18/19: 599

Thank you for your request for information received at Northampton General Hospital NHS Trust (NGH) on 7/02/2019.

I am pleased to be able to provide you with the following information:

	<i>Documentum</i>	<i>Alfresco</i>	<i>Ephesoft</i>
1. <i>Details of the document management/workflow system you use broken down by supplier; Documentum and Alfresco</i>	Documentum – EDRM and VNA	Alfresco - Workflow	Intelligent scanning
2. <i>The original date of purchase or contract start date(s) for your document management/workflow system;</i>	2008	2018	Jan 2019
3. <i>Details of how you digitise your documentation whilst ensuring that information is GDPR compliant;</i>	Scanned and linked to the patient record via integration with the Patient Administration System (PAS). Including in Medical Records management and SARS processing.	Not yet used for clinical information but links to PAS already in place to facilitate this longer term	To enable more complex scanning to capture detailed meta data during the scanning process to allow better management of scanned documents
4. <i>Details of expenditure on document management for the year 2016, 2017 and 2018 broken down by supplier;</i>	To provide the information as requested, would be disclosing information which is commercially sensitive and could prejudice the commercial interests of our suppliers. This information is therefore held exempt under section 43 of the FOI Act.		
5. <i>Details of your document management/workflow contracts due to expire up until 2020, broken down by supplier and date;</i>	N/A		
6. <i>If relevant, what is the cost of your annual support and maintenance for the year 2016, 2017 and 2018 for your document management/workflow systems;</i>	To provide the information as requested, would be disclosing information which is commercially sensitive and could prejudice the commercial interests of our suppliers. This information is therefore held exempt under section 43 of the FOI Act.		

7. <i>Details of software solutions/apps you use broken down by supplier;</i>	Section 38 (1) (A): This exemption is applied as it would be likely to endanger the safety of the Trust. In this instance, releasing information about IT operating systems could put the Trust's cyber security at risk which is a risk to the health records of our patients and directly affects their physical health or safety.		
8. <i>The original date of purchase or contract start date(s) for your current document management/workflow system;</i>	2008	2018	Jan 2019
9. <i>Details of expenditure on software solutions and apps for the year 2016, 2017 and 2018 broken down by software solutions supplier;</i>	To provide the information as requested, would be disclosing information which is commercially sensitive and could prejudice the commercial interests of our suppliers. This information is therefore held exempt under section 43 of the FOI Act.		
10. <i>Details of software and app contracts due to expire up and until 2020, broken down by supplier and date;</i>	Generally will move onto rolling contracts where possible unless there is a requirement for a step change in functionality. Cost of change for clinical systems makes change undesirable.		
11. <i>If relevant, what is the cost of annual support and maintenance for the year 2016, 2017 and 2018 for your software solutions and app contracts;</i>	To provide the information as requested, would be disclosing information which is commercially sensitive and could prejudice the commercial interests of our suppliers. This information is therefore held exempt under section 43 of the FOI Act.		
12. <i>Details of your main challenge in regards to efficient document management;</i>	People and getting them to follow processes correctly. Presenting scanned documents in a more usable way for clinicians to use.		
13. <i>Details of expenditure for document storage for the year 2016, 2017 and 2018 broken down by date and storage method;</i>	To provide the information as requested, would be disclosing information which is commercially sensitive and could prejudice the commercial interests of our suppliers. This information is therefore held exempt under section 43 of the FOI Act.		
14. <i>Details on how you capture and retract important information from scanned/digital documents along with the software and supplier used.</i>	We are trialling various options		